



Student Assignment 2011-12: Open Enrollment Period – April 4-18

The Open Enrollment period is for parents who would like to request another school other than their child's assigned school for the 2011-12 school year. This year, there will be a limited number of seats available during open enrollment due to class size and No Child Left Behind requirements.

Parents should log into the Student Reservation System (SRS) on the district website, www.pcsb.org, using their User ID and password between **April 4-18**. **All assignments will be made on a space-available basis.** Students do not lose their current seat just by requesting another school. Incoming kindergarteners and other students new to the district in 2011-12 must be enrolled in a school (registered, not just a reservation) to participate.

Parents who make their zoned school their first choice will be reviewed for placement as a priority. A Connect-ED message will be sent to all parents who have provided a valid phone number and/or email address. This notification will inform you that a new assignment has been completed or that the child's name will remain on the list for the summer and fall review cycles.

Here are some Open Enrollment questions to keep in mind:

Q. How can I get my older child into the zoned school that my younger child is already in?

A. You will have the opportunity to try and change schools during the Open Enrollment period.

Q. If I request a change in a school assignment for my child during Open Enrollment, will my child receive school bus transportation?

A. No, not unless the school requested is your zoned school and you live more than two miles from the school.

Q. When will I know if I received my request for a non-zoned school?

A. There will be a mid-summer and a fall notification. No placements will be made after Oct. 14, 2011.

Q. My child has opted to stay at his non-zoned school. Can my younger child attend that school as well?

A. Younger siblings will be assigned to the family's zoned school. Families can request that the younger child be moved to the older sibling's non-zoned school during the Open Enrollment.

Q. When will I know if I received my request for my zoned school?

A. Parents who requested to attend their zoned school as their choice will be notified by May 9th by a Connect-ED message.

Q. What do parents need to do if they have received their requested school change during Open Enrollment?

A. If the parent's child is issued a new school assignment during the Open Enrollment period, they will need to visit the newly assigned school and provide the required documents (Birth Certificate, proof of residency, recent report card if available, Florida Certificate of Immunization, physical examination certificate).

Kindergarten Registration

Registration for the 2011-12 school year is scheduled from **April 4-June 3, 2011**. Simply follow the easy steps below to register your child:

STEP 1: Find Your Zoned School
Go online, www.pcsb.org, or call Student Assignment, (727) 588-6210.

STEP 2: Reserve a Seat Go to your zoned or any nearby school to get a User ID and password (if you don't already have one for another child in your family). Using the school computer or your home computer, log in to the Student Reservation System (SRS), located on the home page of the district website to reserve a seat.

STEP 3: Register at Your Child's Zoned School To complete your registration, visit the assigned school to deliver the required documents (list of documents can be found on the district website).

NOTES:

- Students must be 5 years old on or before Sept. 1, 2011, to attend kindergarten.
- All incoming kindergarteners will be assigned to their zoned school.
- Current VPK students may or may not attend kindergarten at their current school site. It will depend on whether the site is their zoned school. VPK students will need to register for kindergarten by following the above steps.

Planning to Move?

If you move, you are required to give the school your new phone number and provide proof of residency. To update your address and phone number sign in to the Student Reservation System (SRS) on the district website and follow the steps (or visit your school to give the updated information).